

ELK GROVE COMMUNITY SERVICES DISTRICT
JOINT BOARD MEETING W/FOUNDATION ADVISORY COUNCIL
TUESDAY, JULY 18, 2006 – 6:30 p.m.
MINUTES

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, and Elaine Wright. Director Elliot Mulberg was absent.

Foundation Advisory Council members present included Gene Robinson, Bette Robinson, Gayle Mooney, Shane Berli, Robert Brewer, and Keith Gebers.

General Manager Donna Hansen, Chief Operating Officer Jeff Ramos, Acting Fire Chief Steve Foster, Administrator of Parks and Recreation Sue Wise, and Director of Communications/Marketing Steve Capps were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Wright called the meeting to order at 6:35 p.m.
2. Director Gerald Derr led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Introduction of Aileen Cowdin, Administrative Specialist II, Billing/Finance Office.
2. Introduction of Alan Sanders, Building Maintenance Worker III, Administrative Services.
3. Sports Program presentation – Zach Jones introduced Eric Noya, Sports Coordinator who gave a presentation on the Adult Sports Leagues.
4. The Board received and acknowledged correspondence of appreciation presented by General Manager Donna Hansen.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen reports the skate park re-opened on July 5 at 1:00 p.m. and we currently have 85 full-time passes that have been purchased. A median maintenance contract was sent to the City of Elk Grove yesterday and we have begun work on the 16 acres we are presently maintaining. The Fire Chief's swearing-in ceremony is July 31. The Resolutions on the Consolidation have been sent to LAFCo and hope to be on the October agenda. The Management Agreement with Galt is on the agenda tonight. A Consolidation ceremony is planned for August 4 at 10:00 a.m. The Alexander Willard Park was dedicated last Saturday. The purchase of the Emerald Lakes Golf Course has been completed, and improvements have been made. We plan to have a community open house on September 23 and other community events.

2. Chief Operating Officer Jeff Ramos reports the FY 2006/07 Preliminary Budgets have been approved by the Board, auditors performed interim work in preparation of an audit in September, and staff conducted interviews for Administration Specialist II to replace Kathy Berez.
Human Resources: Job descriptions have been prepared for the golf course positions and staff conducted numerous full and part-time employee orientations.
Facilities: The Wackford Skate Park Additions have been completed and the Preschool has completed their move from the church location to classroom #9. There were 122 work orders completed during the month of June.
Technology: Seasonal computers were installed at Fox Aquatic Center for Concession and Aquatic Staff, and the Skate Park Kiosk Voice/Data/Computer components were installed.
Community Outreach/Partnerships: Attended the Northern California Special District Insurance Authority Board meeting on June 28.
3. Administrator of Parks and Recreation Sue Wise reports the following:
Parks Administration: CSD has received grant reimbursements for the Wackford Community Center Structural Concrete Package in the amount of \$513,068 and the Youth Center Tot Lot Recycle Tire Surfing in the amount of \$25,000. Park Community Outreach design meetings are scheduled for Kloss Playground Replacement, Gilliam Meadows and Bilby Meadows over the next few months. Machado Dairy Park went out to bid and construction documents are nearing completion for Schauer, Backer and Morse Parks.
Park Maintenance Division: There were 318 work orders completed in June. Play equipment was salvaged from Tiny Tot church location and will be reinstalled at the Recreation Center, staff assisted with deck removal at Strauss Island, and contracted over 1,100 yards of engineered wood fiber to be installed at various playgrounds throughout the district. Staff has experienced an increase in graffiti tagging throughout the District as the summer season gets underway.
Recreation Division: Aquatic lessons and recreational swim have started on a daily basis. Teen staff continue planning weekly themed activities such as a tribute to Father's Day and superhero week to promote the film Superman, and Teen Center/Skate Park Staff attended two trainings this month learning about gangs and gang recognition, harmful affects of drugs and ways of dealing with skate board participants.
Leisure Education & Therapeutic Recreation: An Open House was hosted on June 1 at the Farmer's Market with over twenty contract instructors presenting displays and hands-on demonstrations about their programs. June was the beginning of a new Activity Guide session. Many new courses were well received including Mind Your Manners, Sign Language, Cooking classes, Knitting classes, Notary 101, Saving for Education, and a series of Pond Design classes. During June, Therapeutic Recreation enrolled 14 participants in Adapted Swim Lessons and 23 participants in Adapted Water Aerobics.
Sports Section: The first ever Pee Wee Open Gym was held in June with 51 parents and tots at the Wackford Gymnasium and the second season of our Pee Wee Soccer League began June 3rd. The Sports Section welcomed Eric Noya as new Recreation Coordinator II.

Special Event and Support Services: In June, there were five Farmers' Markets on Thursdays in Elk Grove Regional Park. Two Family Fun Nights were held in June with over 100 families attending. New this year, two outdoor movies were shown during June on our 34-foot movie screen with over 200 in attendance at each night. Miles Park was dedicated on June 17 with close to 70 people in attendance. Comedy Under the Stars was held on June 16 at Laguna Town Hall Amphitheater. Youth Development: Toddler Time celebrated the end of their session with family picnics, Kid Central Headquarters held staff trainings for summer camp programs, and children participated in the 8th annual Camp Clyde.

4. Acting Fire Chief Steve Foster reports Deputy Chief Holmes traveled to the Pierce Manufacturing Company's plant in Wisconsin for a pre-delivery inspection of the new fire apparatus, Deputy Chiefs Steve Foster and Rick Holmes met extensively with the staff of Galt Fire Protection and had team-building workshops, and all Chief Officers attended the two-day training, "Commanding the Mayday." There were 890 calls for service during June.

Training: During June, there were two excellent training opportunities. R.I.C. – Nobody Gets Left Behind which is a four module training class with topics including Thermal Imaging Cameras, Large Area Search Techniques, Packaging and Extrication of Downed Firefighters and Commanding the Mayday for Chief Officers. The Training Team acquired two houses set for demolition for use in live fire training and 90 fires in 6 days were held.

Public Education/Public Relations: Staff visited an event with Congressman Lungren, attended the W.O.O.F. event, the Covenant Realty Grand Opening, Luttig Park dedication, hosted an Open House on June 13 at Station 71, and spoke about fire and fall prevention at the Country Oaks Baptist Church senior luncheon. Also during June, we hosted the first annual Fire Muster which was so successful, we were asked to host next year's June Muster. Fire personnel joined the dedication of Miles Park, the Farmers Market "Safety Night", Heritage Lakeside Health Fair, and visited Elk Grove Elementary on June 30 to help fill wading pools for their end of the year party. Over 200 children took fire station tours in June.

Fire Prevention: There are currently over 100 plan checks being reviewed.

Investigations: During June, there were seven fire investigations, two juvenile citations issued and one adult arrest, and 52 fireworks booths were inspected from June 28 to June 30.

D. COMMUNICATIONS FROM THE PUBLIC

Janet Toppenberg, President and CEO of Elk Grove Chamber of Commerce – thanked CSD Fire and Parks departments for their assistance with the Red, White and Blue Event, and wanted to thank Chief Foster and staff for addressing the Chamber of Commerce regarding the Fire Facilities Fees issue.

E. CONSENT CALENDAR

1. The Board approved the June 6, 2006 Regular Board Meeting minutes.
2. The Board approved the June 14, 2006 Special Board Meeting minutes.
3. The Board approved the June 20, 2006 Board Meeting minutes.

4. The Board approved the June 26, 2006 Special Board Meeting minutes.
5. The Board ratified payment of the June, 2006 bills and payroll, and received and filed the Budget Status Reports for the month of June, 2006.
6. The Board made an administrative determination that the previous environmental documents and environmental determinations are applicable to the Karamanos Park project and approved the Karamanos Park Master Plan.
7. The Board approved Resolution No. 2006-35 transferring \$295,833 from the In-Lieu Trust Fund to the Parks budget, as allocated in the FY 2005-06 budget for various development projects; and approved Resolution No. 2006-36 transferring \$316,975 from the Elk Grove West Vineyard Park Facilities Finance Plan Fund, \$1,265,793 from the East Franklin Park Facilities Finance Plan Fund, \$296,261 from the East Elk Grove Park Facilities Finance Plan Fund, \$161,760 from the Laguna Park Development Fund, \$4,004 from the Lakeside Park Construction Fund, and \$299 from the Johnson Park Development Fund to the Parks budget as allocated in the FY 2005-06 budget for the development of various parks.
8. The Board approved Resolution No. 2006-39 in honor of Alexander Willard for his contributions to the Elk Grove community.
9. The Board approved Resolution No. 2006-34 honoring Ronald D. Suter for his 41 years of service to the public in the parks and recreation profession.
10. The Board approved a merit pay adjustment for executive team members for FY 2006/07.
11. The Board approved the first amended employment contract for the Director of Communications and Marketing.
12. The Board approved the employment contract for the New Fire Chief.
13. The Board approved an annual adjustment for the non-represented, non-safety personnel for FY 2006/07.

Director Derr moved to approve items 1-13 on the consent calendar; seconded by Director McElroy; vote was Wright – yes; Albani – yes; Mulberg – absent.

F. ADVERTISED PUBLIC HEARINGS

I. Adoption of Ordinance No. 10 – Fire Facilities Impact Fees.

Victor Irzyk of Goodwin Consulting reported that based on a meeting with the Elk Grove Chamber of Commerce, there were some changes made to Ordinance No. 10 and reviewed the changes with the Board.

President Wright opened the advertised public hearing at 7:36 p.m. With no one wishing to speak, the public hearing was closed at 7:37 p.m.

Director Albani moved to adopt Ordinance No. 10, Fire Facilities Impact Fees and authorize CSD staff to work with officials from Sacramento County and the City of Elk Grove to implement the collection of fees; seconded by Director Derr; vote was Wright – yes, McElroy – yes, Mulberg – absent.

G. PUBLIC HEARINGS

- I. None.

H. STAFF REPORTS

- I. The Board reviewed the Agreement for Management Services between Galt Fire Protection District and Elk Grove Community Services District.

Director McElroy moved to execute the Agreement for Management Services between Galt Fire Protection District and Elk Grove Community Services District with changes and modifications; seconded by Director Derr; vote was Wright – yes, Albani – yes, Mulberg - absent

2. The Board reviewed the Financing Documents for Emerald Lakes Golf Course Property.

Director McElroy moved to adopt Resolution No. 2006-37 authorizing the execution, delivery and performance of a Lease-Purchase Agreement between the Elk Grove CSD Public Facilities Acquisition Corporation and the Elk Grove CSD for the Emerald Lakes Golf Course Property, and authorizing and approving the execution and delivery of the financing documents required in connection with this property purchase; seconded by Director Albani; vote was Wright – yes, Derr – yes, Mulberg – absent.

I. BOARD OF DIRECTORS BUSINESS

JOINT MEETING WITH FOUNDATION ADVISORY COUNCIL

- I. Donation by River City Bank to the CSD Foundation for the Playground Partners effort to fund the Playground at Morse Community Park.

Gayle Mooney moved to accept a donation from River City Bank to the CSD Foundation to be used toward building the Morse Community Park Playground and authorize the General Manager to sign a Sponsorship Agreement with River City Bank on behalf of the CSD Foundation; seconded by Robert Brewer; vote was unanimous.

REGULAR BOARD MEETING AGENDA ITEMS

1. Meeting/Event Approval – Consolidation Event with Galt on August 4 at 10:00 a.m.; Upcoming Park Design Workshops
2. Meeting/Event Report - None

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

None.

K. ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:57 p.m.

L. EXECUTIVE SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section No. 54956.9(b) – One Case

2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section No. 54957.6 – Personnel Matters

Agency Negotiator – General Manager & CSD Legal Counsel, Bob Kingsley

Non-represented Employee: Fire Chief

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section No. 54957

Title: General Manager

M. REOPEN REGULAR MEETING

President Wright re-opened the Regular Board Meeting at 9:17 p.m. and advised the following:

1. Direction was given to staff by legal counsel.
2. The Board approved a one-time performance bonus of 4% for Chief Grueneberg.
3. Item was postponed until the August 1 Board Meeting.

N. ADJOURNMENT –

With no further business, the meeting was adjourned at 9:19 p.m.